



**Cornea Society**  
*Advancing the treatment of corneal disease*

## Abstract Submission

### Guidelines

- Abstracts may be submitted for oral or poster presentation. The final choice of format will be made by the Program Committee Chairs. Notification of format will be provided to the presenter when the program has been finalized in the Fall of 2024.
- **Each participant is allowed to present only ONE abstract** but can be listed as co-author on multiple abstracts.
- Submission of an abstract acknowledges your acceptance for the abstract to be published in the official Meeting publications.
- Abstracts must be submitted before **July 31, 2024**. Abstracts received after the deadline will not be considered.
- Presenting authors of abstracts must be members of the Cornea Society and registered participants. *Trainees may present at the WCC meeting if there is a co-author who is a current member and who is registered for WCC.*
- The presenting author is required to ensure that all co-authors are aware of the content of the abstract before submission to the Cornea Society. Please note that a copy of the submitted abstract will be sent to the respective co-author(s).
- The submitting author must declare if any conflict of interest exists, both in the submission and in the presentation's slide.

### Abstract Preparation

Please note that abstracts may only be submitted in English. Before you begin, please prepare the following information:

#### 1. Presenting author's contact details

- Full name as in passport
- Email address
- Institution and Affiliation
- Phone number

#### 2. Author and co-authors' details

- Full name as in passport
- Authors' names must be in upper and lower case (Smith, J.).
- Affiliation details: department, institution / hospital, city, state (if relevant), country

#### 3. Abstract title - limited to **20 words in Title**

#### 4. Abstract text – limited to **1000 characters**, including acknowledgements. Abstracts

exceeding this limit will be rejected at submission.

5. Abstract text should be in narrative style.
6. Use only standard abbreviations. Place special or unusual abbreviations in parentheses after the full word appears the first time.
7. Use generic names of drugs. Express numbers as numerals.
8. Abstract Topic – abstracts must be allocated to a specific topic for the scientific program. You need to select the topic most suited to your abstract.
9. Draft abstracts – The submission form allows you to store your abstract as a draft in order to make changes. Please note that abstracts must be SUBMITTED before the deadline (**July 31, 2024**) in order to be reviewed for inclusion in the scientific program. Abstracts in draft mode cannot be considered.

### **Rules for Submission**

The presenting author is expected to attend the Meeting and present the poster or oral presentation. The presenting author is required to ensure that all co-authors are aware of the content of the abstract before submission.

By submitting an abstract, the Abstract Submitter agrees to the following:

1. I confirm that I previewed this abstract and that all information is correct. I accept that the content of this abstract cannot be modified or corrected after final submission, and I am aware that it will be published **exactly** as submitted.
2. Submission of the abstract constitutes my consent to publication (e.g. meeting website, programs, other promotions, etc.)
3. The Abstract Submitter warrants and represents that he/she is the sole owner or has the rights of all the information and content ("Content") provided to the WCC 2025 of the Cornea Society. The publication of the abstract does not infringe any third-party rights including, but not limited to, intellectual property rights. The Abstract Submitter grants the Organizers a royalty-free, perpetual, irrevocable nonexclusive license to use, reproduce, publish, translate, distribute, and display the content.
4. The Organizers reserve the right to remove from any publication an abstract which does not comply with the above.
5. I herewith confirm that the contact details saved with the abstract are those of the corresponding author, who will be notified about the status of the abstract. The corresponding author is responsible for informing the other authors about the status of the abstract.

### **Video Submission Guidelines**

- The Senior Producer is required to submit the abstract and be a current Cornea Society Member in good standing. *Trainees may submit a video abstract if the video includes a Co-Producer(s) who is a current member and who is registered for WCC.*
- Senior Producer / Co-Producer(s): A limit of two (2) submissions as Senior Producer and four (4) overall for the meeting. Cornea Society reserves the right to disqualify submissions that exceed these limits.
- Submitters are required to provide contact information for all co-producers, including name and email address.
- All video abstracts and videos will be reviewed by program organizers.
- Video producers who are accepted for video presentation **MUST** register for the WCC 2025. No exceptions. Those who are accepted, but do not register will be considered withdrawals and will not be included in the final program.

### **Technical Video Guidelines**

- The maximum length of video presentations is 3 minutes.
- Videos may be formatted in MPEG, AVI, WMV, or QuickTime (MOV) with a maximum resolution of 1280×720.
- MPEG-4 is the preferred format.
- Do not use DivX compression.
- Videos must be in the final, edited version with sound in English.

Videos should include a brief one-second introduction during which all authors are credited and any and all financial interest is acknowledged on the screen. Financial disclosure is required even if the producer has no financial interest.

Even though disclosure has been made, videos should not promote the use of any commercial product.

Please ensure that you have permission to use any image presented as part of the video. This includes a license for copyrighted material and release forms from any patient(s) recognizable in the video.

Use of copyrighted music or materials is forbidden without written authorization. By submitting your video under these instructions, you represent that you have or do not need such authorization and you agree to indemnify and defend Cornea Society from all claims based on copyright infringement.

### **Abstract Selection**

A panel of program organizers will review abstracts and results will be communicated to the corresponding submitting author.

### **Abstract Revisions**

After the abstract deadline of July 31, there is a \$25 fee for any changes to the abstract. Requests for minor abstract updates must be emailed to [info@corneasociety.org](mailto:info@corneasociety.org). No changes will be

accepted after **November 25, 2024**.

### **Abstract Withdrawals**

Requests for abstract withdrawal must be emailed to [info@corneasociety.org](mailto:info@corneasociety.org) by January 3rd. There is no fee for abstracts withdrawn by January 3, 2025. A \$50 fee will be assessed for abstracts withdrawn after January 3, 2025.

### **Contact**

If you have any questions or need assistance during the abstract submission process, please contact the Cornea Society office at [info@corneasociety.org](mailto:info@corneasociety.org) or call us at 415-561-8509.